



FEDERAL RURAL UNIVERSITY OF RIO DE JANEIRO CENTER FOR ADVANCED STUDIES

STATUTES

Chapter I The Institution and Its Purposes

Art. 1. The Center for Advanced Studies (CEA), affiliated with the Vice-President's Office for Research and Postgraduate Studies at the Universidade Federal Rural do Rio de Janeiro, is tasked with stimulating, promoting and disseminating cutting-edge cross-disciplinary research in extensive areas of knowledge. This includes comprehensive research and discussions on fundamental issues of sciences (exact, biological and human and social), technology, arts and other areas of knowledge, helping to encourage the creation of new ideas and contributing to an analysis of social issues and the formulation of public policies.

Sole Paragraph. The Center shall facilitate internal and external cooperation at UFRRJ, using strict quality criteria to establish academic alliances in Brazil and abroad. To accomplish this, it shall mobilize the technical and scientific staff of the institutions involved.

Art. 2. The Center for Advanced Studies (CEA) is located on the 12th and 13th floors of Av. Presidente Vargas, 417, Rio de Janeiro, RJ.

Sole Paragraph. The head office of the Center for Advanced Studies may include other academic and institutional activities of UFRRJ, according to the rules and resolutions established by its Decision-Making Board.

Chapter II The Activities

Art. 3. The Center aims to:

- a) identify, systematize and organize information on ongoing research at UFRRJ, particularly that with a cross-disciplinary approach and with an emphasis on the frontier areas of knowledge, in order to support its operational strategy;
- b) encourage and promote cutting-edge cross-disciplinary research on subjects and issues that challenge contemporary society in different areas of knowledge and in its varied economic, social, cultural, scientific and technological dimensions;
- c) explore and provide support in advancing the confrontation of theoretical-conceptual, epistemological, methodological and ethical issues that challenge contemporary academic, scientific and cultural work;
- d) encourage and provide, via all possible means, scientific, cultural and artistic exchange at national and international levels, particularly with top-notch research centers;

- e) bring in Brazilian and foreign researchers who have made a relevant contribution to scientific knowledge, culture and the arts, offering them the material and intellectual facilities to broaden and expand their studies and reflections;
- f) provide UFRRJ professors and researchers who are leaders in their fields of knowledge the material and intellectual conditions that are specifically conducive to the development of their studies and reflections for a determined time;
- g) sponsor various types of congresses, meetings, colloquia, exhibitions and programs that invite scientists and representatives from civil society to reflect on the future of education, the public university, science, culture and the arts in our country;
- h) offer postgraduate and extension programs, courses and disciplines tied to the thematic streams defined in its planning, based on specific resolution by the upper boards of UFRRJ;
- i) interact with scientific-academic associations in order to create programs, events and projects with a shared interest;
- j) create mechanisms designed to raise financial funding and boost revenues.

Art. 4. In accordance with its goals, the CEA shall regularly implement the following activities, based on thematic work streams, including: food security; sustainable development; one health; innovation; State, institutions and public policies; social inclusion and human rights; culture, society and heritage; notwithstanding others that may be defined by the Decision-Making Board.

- a) cross-disciplinary research programs and projects involving researchers and domestic and foreign research groups or laboratories;
- b) seminars, conferences, colloquia, congresses and other scientific meetings focused on debating and furthering the issues that challenge contemporary scientific thinking;
- c) promoting the results of events and research developed by the programs and projects of the CEA, and sponsored by it, through printed publications and electronic media;
- d) other measures that are compatible with its goals and approved by the Decision-Making Board.

Art. 5. In order to fully implement their activities, temporary or permanent chairs and programs may be created under the terms to be established by the Decision-Making Board.

Sole Paragraph. Research activities shall be complementary to those conducted by the UFRRJ units.

Chapter III The Structure and Administration

Art. 6. The Center shall be made up of the following structure:

I – Advisory Board

II – Decision-Making Board

III – School Board

Chapter IV The Advisory Board

Art. 7. The School Advisory Board is made up of thirty (30) members, in addition to the President, who shall preside over it, and shall be composed as follows:

I – ten (10) PhD professors (including retirees) from UFRRJ, appointed by the President and approved by the University Board, serving terms of four (4) years with possible reappointments;

II – twenty (20) invited members that include PhD professors from other teaching and research institutions, representatives from civil society groups or representatives of entities and institutions with a policy of encouraging and maintaining scientific and cultural activities, appointed by the President and approved by the University Board, serving terms of four (4) years with possible reappointments;

Art. 8. The Advisory Board shall, as a rule, meet once a year and in special circumstances when convened by its President.

Art. 9. The Advisory Board is responsible for:

I – Assessing the annual programming and multi-year plans of the Center’s activities;

II – Assessing the Center’s proposed annual budget;

III – Assessing the Center’s financial report;

IV – Assessing the annual report on the Center’s activities;

V – Developing strategies and guidelines to help the CEA better fulfill its goals.

CHAPTER V The Decision-Making Board

Art. 10. The Decision-Making Board is composed of the following Members:

I – the Dean of the CEA;

II – the Vice-Dean of the CEA;

III – an active or retired UFRRJ professor chosen by the President;

IV – an active or retired UFRRJ professor chosen by the President from a triple list defined by the Decision-Making Board;

V – a professor at UFRRJ chosen by the University Board;

VI – a member who may or may not be affiliated with UFRRJ chosen by the Decision-Making Board;

VII – the Coordinator of each Thematic Stream;

VIII – a representative from civil society with no faculty ties to UFRRJ, appointed by the President;

IX – a representative from the UFRRJ student body who is duly enrolled in a postgraduate program, chosen by the student members of the University Board.

§ 1 – The term of office for Board Members described in Items III to VI is two years, with one possible reappointment.

§ 2 – The term of office for Board Members described in Items VIII to IX is one year, with one possible reappointment.

§ 3 – Each Coordinator of a Thematic Stream is a member of the Decision-Making Board during their term as Coordinator.

§ 4 – In the event that any Board Member vacates their seat, as provided for in Items III to IX, the vacancy shall be filled by a new Board Member with a full term, pursuant to the provisions of this article.

§ 5 – In the cases of items III and IV, if the person selected is a retired professor, such person must sign a specific term.

X – The Vice-President of Research and Postgraduate Studies at UFRRJ;

XI – The Vice-President of Extension Studies at UFRRJ;

Art. 11. The Decision-Making Board shall, as a rule, meet once a year and in special circumstances when convened by the Dean, who is its President.

Art. 12. The Decision-Making Board is responsible for:

I – setting academic guidelines and planning the Center's goals;

II – deliberating on the creation, redesign and termination of Thematic Streams;

III – deliberating on the creation, termination, name, composition and term of operation of Research Groups;

IV – deliberating on the proposals of candidates for visiting professors, collaborating professors or visiting researchers;

V – evaluating reports from Research Groups and individual projects;

VI – deciding on the establishment of chairs, agreements, contracts, protocols of intent and other types of institutional agreements, which shall be assessed by the relevant bodies;

VII – deliberating on donations, subsidies and bequests, regardless of the assessment, when necessary, by the relevant bodies, and observing legal provisions;

VIII – subject to approval by the absolute majority, drafting the Statutes and their amendments and proposing them to the superior authority, as provided by prevailing law;

IX – assessing the annual report and the Center’s accounts;

X – evaluating the proposal for the CEA’s annual budget estimate to be incorporated into the UFRRJ Budget, submitting it to the relevant bodies;

XI – determining the need to hire non-teaching employees, as provided by prevailing law;

CHAPTER VI **The School Board**

Art. 13. The Dean is chosen by the President from among the active PhD professors at UFRRJ whose names appear in a triple list prepared by the Advisory and Decision-Making Boards, being the Vice-Dean chosen in the same way.

§ 1 – The term of office for the Dean and Vice-Dean is four years, with one possible reappointment.

§ 2 – In the event of a vacancy and up to thirty days after it occurs, a new Dean is chosen by the President through a process specified in the main section of this article, with a similar procedure being adopted in the event of a vacancy by the Vice-Dean.

§ 3 – In its absence and inability to perform, the Dean shall be replaced by the Vice-Dean, succeeding it in the event of a vacancy until there is a new provision.

§ 4 – In the event that the Dean and Vice-Dean vacate their duties, such as both being absent or unable to perform, the School Board is exercised by the member of the Decision-Making Board, an active professor at UFRRJ with the highest degree and longest teaching time at the University.

Art. 14. The Dean is responsible for:

I – presiding over the Decision-Making Board, with the right to vote, including the quality one;

II – complying with resolutions made by the Decision-Making Board;

III – managing and representing the Center;

IV – submitting the annual activity and budget execution report to the Advisory and Decision-Making Boards;

V – presenting a proposal for a budget estimate to the Advisory and Decision-Making Boards to be included in the UFRRJ budget;

VI – proposing the execution of selection processes to the Decision-Making Board for hiring non-teaching staff;

Art. 15. The Board is made up by the Coordinators of Thematic Streams, in addition to the Dean and Vice-Dean, who shall also serve a four-year term with a reappointment to an additional four-year term, and who shall be nominated by the Advisory and Decision-Making Boards.

Sole Paragraph. The Coordinators of Thematic Streams need to possess a PhD degree and be an active or retired professor at UFRRJ.

CHAPTER VI
The Visiting Professors, Full-Time Professors,
Visiting Researchers, Research Groups and Chairs

Art. 16. In the fulfillment of its duties, the CEA shall hire Visiting Professors, Full-Time Professors, Visiting Researchers, Research Groups and Chairs.

Art. 17. The Visiting Professors and Full-Time Professors are researchers with comprehensive and fundamental projects designed to develop certain areas of interest for the Center.

Art. 18. The Visiting Researchers are experts within the UFRRJ that have no employment relationship with the University and may or may not possess academic degrees, who work on research projects at the CEA, after being approved by the Decision-Making Board.

Art. 19. Research Groups affiliated with the Thematic Streams assemble members formally organized to work on a cross-disciplinary project for a specified period.

Art. 20. Research Groups are created upon approval of the work plan proposed by professors from UFRRJ, other academic institutions or members of different types of institutions and recognized merit.

Art. 21. Preserving their research and initiative freedom, the Research Groups need to observe the academic guidelines defined by the Decision-Making Board.

Art. 22. The Chairs include national and foreign members and are the outcome of an Agreement with a national or foreign institution for exchanging experts and other academic activities.

Art. 23. Each Research Group is led by a Coordinator, who can be assisted by a Vice-Coordinator.

Art. 24. The Research Group coordination is defined and amended, if needed, through a consensus among its members or by decision from the Decision-Making Board.

Art. 25. The coordinator of a Research Group is responsible for:

I – managing the progress of the research project, making sure that its goals are achieved and the schedule is fulfilled in a satisfactory manner;

II – preparing the annual and final reports that shall be submitted to the Decision-Making Board;

III – encouraging the production of articles and other documents on the studies developed by the Research Group;

IV – planning public activities on the topics of the work by the staff, including conferences, seminars and other types of academic events;

V – assessing requests from researchers who want to join the Research Group and communicating changes in the composition of the Group to the Decision-Making Board;

VI – participating in the CEA’s editorial and promotional activities related to the Research Group's output.

Sole Paragraph. Visiting Professors, Full-time Professors, Visiting Researchers and coordinators of Research Groups shall report on their research projects to the Decision-Making Board.

CHAPTER VII

Financial Resources

Article 26. The CEA has a specific budget allocated within the budget of UFRRJ.

Article 27. Additional funding is provided by official agencies for promoting research and other government agencies; donations, grants and bequests; public events and financial resources from publications, as well as cultural support from public and private companies.